

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: MARCH 1, 2011

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MCCOY
THOMAS
GIRARD
BELDEN

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
DANIEL G. STEC, CHAIRMAN OF THE BOARD
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS LOEB
STRAINER
TAYLOR
DON LEHMAN, *THE POST STAR*
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR VANNESS

Mr. McCoy called the meeting of the County Facilities Committee to order at 11:26 a.m.

Motion was made by Mr. Belden, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Frank Morehouse, Superintendent of Buildings, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Morehouse updated the Committee members on the status of relocating the offices of various Departments and noted that the WIC (Women, Infants & Children) Office had relocated earlier than was anticipated due to an unexpected issue with their current location. He explained that the WIC Program personnel would not have the total amount of allotted space in the Municipal Center until after the relocation of the BOE (Board of Elections) Office took place. He added that once the BOE Office was relocated, the current Personnel Office would be utilized by the WIC Program personnel. In the meantime, he said, some of the space previously occupied by the Planning & Community Development Department would be utilized as storage space for the WIC Program. Mr. Morehouse apprised that the necessary renovations for the BOE Office in the Human Services Building were anticipated to commence this week. He added the hope was to have everything in place by the end of next week for the complete renovation. Mr. Belden asked if the heat had been turned off at the former WIC Building and Mr. Morehouse responded the heat had been turned down to a minimum level. He added that representatives from the State were completing the installation of the necessary computer lines in the Municipal Center Building and the last of the filing cabinets were in the process of being relocated. Mr. Morehouse stated the relocations were on schedule and the BOE Office relocation should be completed by the April 1, 2011 deadline.

Pertaining to heat set points in the Municipal Center, Mr. Morehouse apprised the Department had been working with Siemens Building Technologies, Inc. on the night setback temperatures which had been part of the original project. He noted there were a few larger rooms, such as the Board Room, where the temperature of the room was still too low in the morning; however, he added, in general the set points were working well. He said that at night and on weekends the majority of the Building's temperatures were lowered to 58 degrees with a few exceptions, such as the Department of Public Health Offices which were heated consistently. Mr. Morehouse informed that Siemens was

in the process of initiating the start/stop optimization procedure which had been discussed at the prior Committee meeting. He reminded the Committee that the procedure would re-heat the building in the morning at a time which was determined by the outside air temperature. He added that larger rooms which were currently having the issue of colder temperatures in the morning would begin to re-heat at an earlier time. He noted the system was very user friendly and it was possible to make changes as necessary.

Mr. Morehouse advised that National Grid was completing free energy audits which mostly pertained to lighting. He said the results of the audits would lead to the replacement the old fluorescent tube light fixtures with more efficient lighting, such as sodium shop lights. He informed that National Grid completed the audits one building at a time and would commence in the new DPW (Department of Public Works) Shop in the Town of Warrensburg and proceed to the old DPW Shop. He pointed out that lighting fixtures had been updated in the majority of the County buildings and the audit would allow the remainder of the buildings to install more efficient lighting fixtures.

Mr. Morehouse presented a request to appoint Frank McCoy as Warren County's representative for the NYSAC/MEGA (New York State Association of Counties/Municipal Electric & Gas Alliance) Program. Mr. McCoy explained that the Program was an energy buying consortium.

Motion was made by Mr. Thomas, seconded by Mr. Belden and carried unanimously to appoint Frank McCoy as Warren County's representative for the NYSAC/MEGA Program. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the March 18, 2011 Board meeting.*

Pertaining to pending items, Mr. Morehouse reported there were two items on the list concerning replacement roofing on County Annex Building #10 and the possibility of constructing a car port for the EMS (Emergency Medical Services) vehicles. He said there were no updates on either item and he would discuss the items at future Committee meetings when further information became available.

As there was no further business to come before the County Facilities Committee, on motion made by Mr. Belden and seconded by Mr. Girard, Mr. McCoy adjourned the meeting at 11:32 a.m.

Respectfully submitted,
Charlene DiResta, Sr. Legislative Office Specialist